



New Jersey Department of Children and Families Policy Manual

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Statewide SPRU Coordinator Committee 7-5-2011

The CP&P Director or designee chairs the Statewide SPRU Coordinator Committee, a committee comprised of all SPRU Coordinators who serve CP&P throughout New Jersey. This committee reviews, clarifies, and develops new policy and procedures to facilitate SPRU matters; discusses issues relevant to SPRU; and implements changes/improvements to the DCF After-Hours Response System.

County SPRU Meetings 7-5-2011

SPRU Coordinators hold SPRU meetings for local SPRU Worker staff bi-annually (twice yearly), at a minimum. County SPRU meetings may be held more frequently, when needed, at the discretion of the Area Director/Local Office Manager Responsible for SPRU, or his or her designee. Meetings are held during regular work hours. SPRU Workers who serve the local operation after hours are required to attend these meetings. Office Managers give release time for staff who serve on SPRU to attend county SPRU meetings. See [CP&P-II-D-1-500](#), Office Manager, Unit Supervisor, or Administrator Responsibilities toward their Employees Who Work SPRU.

If a SPRU Worker is unable to attend a SPRU meeting, he or she must advise the SPRU Coordinator, in advance whenever possible. A pattern of failure to attend local SPRU meetings without just cause can result in dismissal from SPRU Worker service for a given county SPRU operation.

County SPRU meetings may serve as a forum for:

- Setting SPRU coverage schedules;

- Discussing case practice and/or local SPRU-related issues;
- Reviewing agency policy and best practice;
- Sharing community resources and identifying contact persons;
- Distributing materials, such as emergency resource family home lists, updated Local Office staff lists, new protocols for response, etc.
- Coordinating the Annual Certification of SPRU staff who serve the local SPRU operation. See [CP&P-II-D-1-700](#), Annual Certification of SPRU Staff.